

# Ministry of Health

## Capital Planning Process

### Stage 1: Early Planning

#### 1.1 Pre Capital:

Description of program/service needs and rationale for capital investment.

#### 1.2 Proposal Development:

Detailed business case, including proposed options and associated costs.

#### 1.3 Functional Program:

Size and scope of capital solution defined.

### Stage 2: Detailed Planning

#### 2.1 Block Schematics:

Physical realization of functional program through preliminary design.

#### 2.2 Sketch Plan:

Advanced design includes integrated site plan.

#### 2.3 Contract Documents:

Final tender documents for open, competitive procurement.

### Stage 3: Construction

#### 3.1 Award of Contract:

Identification of successful bidder.

#### 3.2 Construction:

Progress certificates and change orders documented and assessed.

#### 3.3 Settlement:

Reconciliation of actual costs against estimated costs.

### Stage 4: Other

#### 4.1 Post Occupancy Evaluation